



FREMONT PLANNING BOARD

April 28, 2010

Meeting Minutes

Approved May 5, 2010

Present: Vice-Chair and CC Rep. John (Jack) Karcz, Selectman Brett Hunter, Members John (Jack) Downing, Derek Downing, Alt./ Building Official Thom Roy, and Land Use AA/Recording Secretary Meredith Bolduc.

Mr. Karcz opened the meeting at 7:10 pm and appointed Mr. Roy as a voting member in Mr. Barham's stead for tonight's meeting.

MINUTES

Mr. Hunter made the motion to approve the minutes of the April 21, 2010, meeting as written. Motion seconded by Mr. J. Downing with unanimous favorable vote.

OPEN SPACE PLAN

Mrs. Bolduc reported that the Board is still waiting for Julie LaBranche of RPC to add the additional information to the Open Space report and submit it to for final review.

COOPERAGE FOREST

The Board received and discussed an April 27, 2010 correspondence from Dan Tatem reporting that on April 23, 2010 he met with the Fire Chief, Building Inspector, Builder, Developer and the cistern Contractor at the cistern site at the Cooperage Forest Subdivision. He listed the remaining cistern work to be completed and copied it to those who had attended.

Mr. Roy said that when they met at the site they found that basically everything that was done pertaining to the cistern needs to be done again. There was a conversation relative to the deficiencies in the cistern, the waterline, suction port, replacement of the PVC view gauge and replacement of the PVC vent. Mr. Roy said that there was a substantial unpaid electric bill so PSNH had shut off the power to the well.

There was a discussion relative to guardrails. Mr. Roy said that guardrails will be installed on Frost Lane where the cement blocks are and in other locations in the Cooperage Forest subdivision as required by the plan. Mr. Roy said that there are 4 homes build that can have no occupancy permits without a working cistern and guardrails in place.

The Board received a copy of an April 20, 2010 correspondence from Town Administrator Heidi Carlson to Saugusbank Vice President James Morin, Jr. requesting that he reissue the Irrevocable Letter of Credit #32 in the amount of \$362,562 issued for the benefit of John Wilder and the Cooperage Forest Subdivision/Coopers Corner Project.

INCOMING CORRESPONDENCES

Received:

- A copy of an April 23, 2010 correspondence from Town Administrator Heidi Carlson to William Rollins, Assistant Director of Civil Engineering with the Louis Berger Group relative to the payment of \$3,184.50 for invoices sent on the Glen Oakes/Copp Drive Extension project.
- A copy of an April 23, 2010 correspondence from Town Administrator Heidi Carlson to Ernie Brown relative to the release of the remaining engineering/road escrow funds held by the Town of Fremont for Susan's Way.
- A copy of an April 23, 2010 correspondence from Town Administrator Heidi Carlson to Glen Hutchins relative to the release of the remaining engineering/road escrow funds held by the Town of Fremont for Kenniston Way.

Mr. Hunter made the motion to adjourn at 7:50 pm.

Motion seconded by J. Downing with unanimous favorable vote.

Respectfully submitted,

Meredith Bolduc, Land Use AA/Recording Secretary

Next meeting: May 5, 2010.

ACTION ITEMS

From the April 21, 2010 meeting.

- Mr. Groth: WRMMP - Items 3, 4, 5, 6, & 7

PROJECTS PENDING WITH RPC

- CTAP DOT Build-out- funded with CTAP Phase I Funds = **\$10,000**; original completion date of October 28, 2009; moved to end of 2009 – near completion to date.
- Housing Chapter of the Master Plan - funded with CTAP Phase I Discretionary Funds = **\$5,000**; original completion date of December 2008, moved to September 23, 2009; then November 18, 2009; then December 31, 2009. Still pending.
- Inclusionary Housing Zoning Ordinance – funded with CTAP Phase I Discretionary Funds = **\$5,000**; original completion date of May 19, 2009; moved to November 4, 2009. Complete.
- Open Space Plan - funded with CTAP Funds = **\$10,000**; original completion date of May 19, 2009; moved to a tentative completion date of September 16, 2009; final presentation February 24, 2010.
- CTAP Road Map = January 13, 2010- Complete.
- Water Resource portion of the NRI Chapter of the Master Plan – funded with the Targeted Block Grant (TGB) and the Towns share (**\$2,000**) has been paid; original completion date of June 30, 2009; final draft August 5, 2009 – moved to August 31, 2009; then to November 4, 2009, then to end of 2009. Still pending.
- Dark Skies Ordinance - Funded with CTAP Phase II funds = **\$1,750**; completion date of August 1, 2010.
- Future Land Use MP Chapter Update- Funded with CTAP Phase II funds = **\$2,000**; completion date of August 1, 2010.
- Master Plan Audit - Funded with CTAP Phase II funds = **\$3,500**; completion date of August 1, 2010.
- Public Utilities Chapter of the MP update – Funded with the 2010 Targeted Block Grant; (TGB) completion date of June 30, 2010. Paid Towns share of **\$1,000** in December 2009.
- GIS Maps for Public Utilities Chapter of the MP - Funded with the 2010 Targeted Block Grant (TGB); completion date of June 30, 2010. Paid Towns share of **\$1,000** in December 2009.
- CIP Annual Process - Funded with the 2010 Targeted Block Grant (TGB); completion date of June 30, 2010. Paid Towns share of **\$1,000** in December 2009.
- Provide one (1) final paper copy and one (1) electronic version of the updated MP. Provide one (1) final copy of all elements of the CIP annual update process- Funded with the 2010 Targeted Block Grant (TGB); completion date of June 30, 2010. Paid Towns share of **\$1,000** in December 2009.

Updated project timeline table below.

2009 – 2010 Rockingham Planning Projects – CTAP and Non-CTAP

CTAP Phase I

Projects CTAP Phase I	Status	2008 Dec	2009 19 May	2009 28 Oct	2009 04 Nov	2010 13 Jan	2010 17 Feb	2010 24 Feb	2010
Build Out	Pending Final product			Original Comple tion date			Final Presenta tion		
Housing MP	Pending	Projected Completion date							
Inclusionary Ordinance	Complete				Complete				
Open Space Plan	Pending Final product		Original completion date					Final Present ation	
CTAP Road Map	Complete				Complete				

CTAP Phase II

Projects CTAP Phase II	Status	2010 1 Aug
Dark Skies Ordinance	Pending	Projected Completion date
Future Land Use MP Chapter	Pending	Projected Completion date
Master Plan Audit	Pending	Projected Completion date

NON-CTAP

Projects Non-CTAP	Status	2009 30 June	2010 30 June
WRMPP (2009 TBG)	Pending	Original Completion date	
Public Utilities - MP (2010 TBG)	Pending		Completion Date
GIS Maps for Public Utilities – MP (2010 TBG)	Pending		Completion Date
CIP Process Submittal Materials	Pending		Completion Date
1 final copy of updated MP, CIP elements	Pending		Completion Date